

Lake Union School Safety Presentation

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Presentation Notes

For New Building Plans:

- Recommended to get safety input when planning building, safety officer should work with architect.

Crime Prevention:

- Anticipation of risk and initiation of action to mitigate the risk.

Going Forward: DOCUMENT everything: Calls made for repairs, to First Responders, if uninvited guests on campus, requests to school board for help, repairs that were done, your safety drills and procedures, suspicious activity, you name it! In the case that something happens, you want to have a trail of what prior concerns where, how they were addressed, etc.

You MUST have a Crisis Management Plan in place for your specific location. You can use a basic plan, but it should be tweaked to your particular needs/circumstances/call numbers, etc.

3-D Strategy:

- **Detect**
 - Design questions: make delivery, point of entries celebrated and obvious, as well as FEW
 - Number all doors with LARGE numbers for obvious ease, recognition/access, both inside and outside
 - Numbers should be 6-8 inches, contrasting colors with doors, easy to spot
 - Camera with Buzzer system should be at Door #1 (Main point of entry), should have to enter in through office/lobby first.
 - For schools on a low budget, place a sign on the main entry door stating "Please call ###-###-#### to be escorted in." (To always keep main entry locked)
 - Large monitor in office areas with cameras displayed can be constantly showing inside/outside views. (*Also can set camera display system so that if a door is propped open, it automatically becomes full screen, front and center on the monitor)
 - Always be able to keep monitored who is coming/going
 - Outdoor shrubbery should not be more than 2 ft tall and not hanging lower than 6 ft above ground to ELIMINATE HIDING SPOTS
 - Alarms for afterhours are very important
 - All storage rooms, classrooms, etc. should be continuously locked
 - Last person out of the building should do a general sweep of public areas such as bathrooms, etc.

- Call if you see a suspicious person no matter what, and KNOW your response time (how long will it take for someone to get there to help?) It's OKAY to call even when you aren't sure.
 - INVITE your local public service dept to come and visit your grounds. *Some may not even know you have a school where you are! Get on their radar!
 - Security lighting: Make it procedure to check it once/monthly. Do the lights all work? Are they positioned well? Document all repairs and work orders.
- **Deny**
 - Doors are locked and closed ALL THE TIME.
 - Offer a space for law enforcement to do their reports in the school or the parking lot. Invite them to come and stop in whenever they can (pizza day?!) as their presence and any relationships they make can serve as a deterrent for negative behaviors.
 - Fencing: is it where it needs to be, in good shape? Don't use barbed wire. Be able to trim both sides of it to prevent hiding areas, so don't place fencing right on the property line.
- **Delay**
 - Locked doors BUY TIME!
 - Barricade any doors you are behind...in an attack, research shows perpetrators will go for easy access. Don't make anything easy. Keep the single-entry point as much as possible!
 - Keep all locks in good repair at all times.
 - Lockdown drills:
 - Drill like it's real; there is an imminent threat
 - Follow state law, your State Office of Emergency Management or Homeland Security
 - Shelter-in-Place
 - This is a soft drill for a perimeter intruder, or someone that "could be a threat"
 - Have accountability cards for everyone in the building
 - Outside Threat: uninvited guest
 - In some states, this person may have the right to (open)carry a gun
 - Hard Lockdown/Inside Threat
 - Know rules for your state
 - You have freedom to think outside the box; sustain life!
 - Concealed Carry:
 - Permissions are different in different states
 - Check with county prosecutors' office to see what the interpretation of your code would be in a court

- Have a plan!
 - One person always answers the phone/can be aware/alert if necessary
 - Can set a special ring tone on your phone for a call from an emergency person
- Have at least a peephole on doors to see who is approaching/is outside
- Have principals familiar with their state law
- NEVER let anyone unauthorized into your building. Ask for credentials if necessary. If you didn't order a repairman, don't let one in, etc.
- Can put ballistic film on doors/windows to make objects/movement less obvious. (Runs about \$16-20 sq. ft for the film, call Office of School Safety for info. Especially wise to "coat" the main entrance.
- TWO-WAY RADIOS work best for communication, especially in a "run, hide, fight" situation.

More Prevention and Preparation:

- Administrative Component:
 - Utilize your Emergency Procedures Flipchart (Have Crisis Management Plan)
 - Create a Crisis Management Team. Listen to this Zoom with a team and develop relationships with first responders, etc.
 - Wasp spray has been known to be a cheap deterrent for classrooms
 - Kids aren't really dying in fires in schools anymore, so in the case of a fire, don't PANIC, but carefully carry out safety procedures.
 - Have a safe exit point/alternate location as a meet-up point.
 - Develop relationships with other schools: is anyone nearby? Can they be a point of safety?
 - Don't have the point of safety be a nearby fire station, etc. as they may need to be actively helping your school in the case of an emergency.
 - Budget for a "KNOXBOX". (Device that holds keys or access cards to your facility; a first responder has the key to the Knoxbox that fits all Knox Boxes.
 - Teach "If you see something, say something," and provide the hotline number to your students)
 - Create a parent reunification plan in the case of an emergency that tells them where to go, what to do, who to call, etc. Plan for a separate location for parent reunification
 - ILOVEYOUGUYS.org, <https://iloveguys.org>, is a resource to help set up/organize area of reunification.
 - Recommend use of the **BARK app** to help keep on issues that should be reported.

- Emergency Buckets for every classroom: Portable, water resistant (5-gallon buckets work great! Take it with you in an evacuation and take it with you when you are practicing drills, so you are in the habit!)
 - Contents:
 - Flashlight/batteries
 - Waters (at least 4 or 5)
 - First Aid Kit
 - Towels (clean/old is fine, for blood loss, etc.)
 - Gauze, plentiful supply!
 - Snack bars (especially for blood sugar issues)
 - Toilet Paper
 - Plastic Sheet (to use as a curtain in case bucket must be used as a toilet)
 - Class List in plastic sleeve
 - Consent to Treat forms in plastic sleeve
 - Garbage bags
 - Tourniquets with instructions for use!

Don't forget: Teachers ARE First Responders!

- In case of an emergency:
 - Have clergy/mental health onsite right away in case they are needed
 - Have already planned for aftercare/support services
 - Appoint someone to be your "communications" person who can call board chair, superintendent, etc. while you deal with student's safety and present needs, parents, etc., and work with your local conference Communications Department in the case of a major incident.

Plan, Prepare, Pray!